



Yarra Yarra Catchment Management Group

Minutes

24th October 2019
11.00am
Latham Sports Club

General Meeting - Minutes

1. Open General Meeting – 11.00am

- 1.1. Attendance: Jude Sutherland, Stacey Hudson, Lizzie King, Rowan Smith, Annabelle Garratt, Peter Syme
- 1.2. Apologies: Carris Waite, Mike Kalajzic

2. Minutes of Previous General Meeting, held 26th February 2019

- 2.1. Amendments – no amendments
- 2.2. Matters arising – to be discussed in general business
- 2.3. Sign previous minutes if true and correct record (Chairperson)

Moved S Hudson 2nd A Garratt Carried

3. Executive Reports

3.1. Funding and Finance (SH) to be tabled – tabled, see attached

Financial Report is attached
Stacey moves that the finance reports be received.
Moved: S Hudson 2nd P Syme Carried

3.2. Correspondence - to be tabled

Correspondence In:

ATO – Single Touch Payroll
Harmony Operations Australia Pty Ltd – Under receivership letter

Correspondence Out:

ATO – Enquiry of Cheque details
Wheatbelt Development Commission – Letter of Support

4. Reports

- 4.1. Landcare Coordinator Report (JS) read out and tabled
- 4.2. Wheatbelt Catchment Alliance – no update (MH)

5. Communication Strategy

- 5.1. Discussion and update of Communication Strategy with Committee. Send out draft copy to committee for approval.

6. General Business

- 6.1. Kalannie office update – Ongoing communication with the Shire of Dalwallinu in regards to the lease of the building.
- 6.2. Bait laying Trailer – CWBSG might coordinate the trailer usage. Makes sense for the RBG Group to use the trailer as they are the priority group for permits and baiting days.
- 6.3 State NRM Community Stewardship Grants - Awaiting results from applications submitted, hopefully hear in November 2019.
- 6.4. RBG update – Good to keep contact and work with the RBG's in our area.

7. Business without Notice

7.1. Rate of Hire for Seed Drill

Daily - \$250.00

Half Day - \$150.00

7.2. Ozlink – Cancel account

7.3 Landcare Group – Send letters out to Landcare Group regarding funds held by YYCMG.

7.4 Coordinator – Continue to pay J Sutherland for 1 day a week until the end of the year.

7.5 Signatory Authority for Banking

Moved that Chairman Peter David Syme become signatory to the Yarra Yarra Catchment Management Group Cheque Account and online banking. Remove Christopher King and Barrye Thompson as signatories for the account.

Moved: S Hudson 2nd: R Smith Carried

7.6 Crowd Funding – To support Landcare Coordinator Role, Lizzie to set up crowd funding account, to put money towards conservation activities and coordinator for the Yarra Yarra CMG.

8. Close Meeting

8.1. Set date for next meeting – TBC (February 2020)

8.2. Close meeting: 12.17pm